

Solano Community College

Academic Senate
CURRICULUM COMMITTEE
MINUTES

Tuesday, October 13, 2009
1:30 p.m., Board Room

ROLL CALL

Present: Robin Arie-Donch, filling in as voting member for Marianne Flatland; Ginger Cain; Lynn Denham-Martin; Sarah Doolittle; Christine Ducoing; Erin Duane, Chair; Laura Maghoney; Mary Mazzocco; Máire Morinec; Erika Nelson; Leslie Rota; Sandra Rotenberg; Pei-Lin Van't Hul, filling in for the Curriculum Analyst Vacant Position; and Teri Yumae

Guests: Anne Bevilacqua, Sociology; Sabine Bolz, Psychology/Human Services; Mary Gotch-Posta, Psychology

Excused: Marianne Flatland; and Dr. Robin Steinback

APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

CONSENT ITEMS

It was moved by Christine Ducoing and seconded by Robin Arie-Donch to approve the agenda. The motion carried unanimously.

APPROVAL OF MINUTES

It was moved by Christine Ducoing and seconded by Terri Yumae to approve the Minutes from September 22, 2009. The motion carried unanimously.

NEW COURSES - None

COURSE MODIFICATIONS – None

FINE AND APPLIED ARTS/BEHAVIORAL SCIENCE CURRICULUM REVIEW

New Courses

- a. (CP-09-74) SOC 045 – Sociology of Religion – New Course.
 - 1) Action on advisory – Eligibility for ENGL 001.

It was moved by Robin Arie-Donch and seconded by Leslie Rota to approve action on advisory. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course. Christine Ducoing recommended the following change for section 12.a.: “An average of 45 pages weekly from the course text and a variety of current articles.” The committee agreed with the recommended change. The committee discussed section 10, but no recommended changes were made. The motion carried unanimously with the agreed change.

Course Modifications

- a. (CP-09-79) CINA 015 – Film Production – Change in catalog description, student performance objectives, methods of evaluating student achievement, and content outline.
 - 1) Action on Revalidation: Prerequisite = CINA 010 (may be taken concurrently).

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course. The motion carried unanimously.

- b. (CP-09-80) CINA 016 – Film Production – Change in prerequisites, catalog description, methods of evaluating student achievement, content outline, and textbooks.
 - 1) Action on Revalidation: Prerequisite = CINA 015.

It was moved by Robin Arie-Donch and seconded by Máire Morinec to approve action on revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course.

Mary Mazzocco recommended that a page requirement be added to section 12.b. The committee agreed to change 12.b. to: "6-8 written assignments including script summaries, shot and location lists, and outlines."

The motion carried unanimously with agreed upon change.

- c. (CP-09-81) HS 051 – Introduction to Human Services – Change in method of instruction, catalog description, writing assignments, and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course.

Robin Arie-Donch asked a general question about all the courses regarding the critical thinking statement that is listed under section 13, Course Content Outline. It was her understanding that instead of having the statement at the beginning of the outline, that the critical thinking words are supposed to be incorporated into the outline. Leslie Rota noted that in the future, the campus faculty and community involved with curriculum need to be trained on how to incorporate this type of change into the course outline of record and therefore, for now, the critical thinking statement will stay in place until the training can occur. Erin Duane shared with the committee that on pages 24-26 of "The Course Outline of Record: A Curriculum Reference Guide," which is available through the "MySolano" Web portal, the Bloom's Taxonomy of critical thinking words and a couple of examples of a good critical thinking statements is available for reference. Erin recommended that this topic be addressed at a Flex-Cal session with a specific timeline as to when the curriculum office will require the change to the Course Content Outlines.

Christine Ducoing asked about the class size of 50. Leslie Rota explained that because it is an introductory course, and because it is the first in a series of courses, the hope is that by the 3rd and 4th course of the series, there will be enough students to fill those courses.

The motion carried unanimously.

- d. (CP-09-82) HS 053 – Serving Special Populations – Change in method of instruction, reading assignments, writing assignments, and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course. The motion carried unanimously.

- e. (CP-09-83) HS 055 – Introduction to Case Management – Change in method of instruction and textbooks.

- 1) Action on Revalidation: Prerequisite = COUN 062.

It was moved by Leslie Rota and seconded by Laura Maghoney to approve action on revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course.

Robin Arie-Donch recommended the following change for section 12.b.; “Chapter review, short take-home assignments, 1-2 pages per week.” The committee agreed with the recommended change.

Robin Arie-Donch noted that for future curriculum training, it should be noted that the Methods of Evaluating Student Achievement need to be connected to the Student Performance Objectives.

The motion carried unanimously with the agreed upon change.

- f. (CP-09-84) NUTR 010 – Nutrition – Add online form; textbook change only.

- 1) Action on online form.

It was moved by Christine Ducoing and seconded by Laura Maghoney to approve action on the online form.

Laura Mahoney recommended that the Delivery Mode on the Documentation of Instructor Contact form state “yes” for Synchronous, and “yes” for Visual. The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

It was moved by Robin Arie-Donch and seconded by Máire Morinec to open the course for discussion.

Robin Arie-Donch recommended the following change to the course advisory; “Eligibility for ENGL 001 and minimum Math standards.” The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon change.

- g. (CP-09-85) NUTR 012 – Evaluating Current Topics in Nutrition – Change in units, total weekly hours, writing assignments, and textbooks.

- 1) Action on online form.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the online form.

Laura Mahoney recommended that the Delivery Mode on the Documentation of Instructor Contact form state “yes” for Synchronous, and “yes” for Visual. The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon change.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Laura Maghoney to approve action on the course.

Leslie Rota noted that section 5.b. is weekly hours and the hand written information is for semester hours.

Robin Arie-Donch recommended the following change to the course advisory; “Eligibility for ENGL 001 and minimum Math standards.” The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- h. (CP-09-86) PHOT 030 – Beginning Photography – Change in course advisory, catalog description, other catalog information, and textbook.

- 1) Action on course.

It was moved by Leslie Rota and seconded by Mary Mazzocco to approve action on the course.

Robin Arie-Donch recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

The committee agreed to the following change to section 12.b.; "Written mid-term paper of 4-6 pages."

Robin Arie-Donch recommended to change the date in 14.b. to show 2009. The committee agreed with the recommendation.

The motion carried unanimously with agreed upon changes.

- i. (CP-09-87) PHOT 031 – Intermediate Photography – Change in prerequisites, course advisory, catalog description, other catalog information, and textbooks.
 - 1) Action on Prerequisite = or PHOT 070.

It was moved by Mary Mazzocco and seconded by Máire Morinec to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the revalidation. The motion carried unanimously.

- 3) Action on course.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the course.

Robin Arie-Donch recommended a critical thinking component in section 10.2. The committee agreed to change section 10.2., as follows; "Describe, implement, and evaluate the ingredients of a successful photograph."

The motion carried unanimously with the agreed upon change.

- j. (CP-09-88) PHOT 035 – Art of Photography – Change in course advisory, catalog description, other catalog information and textbook.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Máire Morinec to approve action on the course.

Mary Mazzocco recommended a change to section 12.a., as follows; "20-35 pages of college text and outside articles weekly." The committee agreed with the recommendation.

Máire Morinec recommended a change to section 12.b., as follows; "Four photographic show reviews." The committee agreed with the recommendation.

Máire Morinec recommended that a year for the textbook in section 14.b., be added. The committee agreed with the recommendation. Leslie Rota will forward the information to the Curriculum Office.

The motion carried unanimously with the agreed upon changes.

- k. (CP-09-89) PHOT 052 – Creative Photography – Change in course title, prerequisite, course advisory, repeatability, catalog description, other catalog information, and textbook.
 - 1) Action on Prerequisite = or PHOT 070.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the revalidation. The motion carried unanimously.

- 3) Action on course.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the course. The motion carried unanimously.

- I. (CP-09-90) PHOT 056 – Photojournalism & Documentary Photography – Change in prerequisite, repeatability, catalog description, other catalog information and textbook.
 - 1) Action on Prerequisite = or PHOT 070.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the revalidation. The motion carried unanimously.

- 3) Action on course.

It was moved by Christine Ducoing and seconded by Robin Arie-Donch to approve action on the course.

Mary Mazzocco recommended that this course have a cross listing with Journalism. Leslie Rota recommended that Mary Mazzocco and Ron Zack review of the courses to be cross listed to make sure there is agreement that the course content is the same and then bring a course modification to the Curriculum Committee to consider.

Leslie Rota recommended the following change to the course advisory; “Eligibility for ENGL 001.” The committee agreed with the recommendation.

Christine Ducoing recommended to move the second and third sentence in section 12.a.; “Two-four short essays...” to section 12.b. The committee agreed with the recommendation.

The motion carried unanimously with agreed upon changes.

- m. (CP-09-91) PHOT 070 – Beginning Digital Imaging – Change in course title, catalog description, other catalog information, and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Robin Arie-Donch to approve action on the course. The motion carried unanimously.

- n. (CP-09-92) PHOT 071 – Digital Imaging 1 – Change in prerequisite and textbooks.
 - 1) Action on Revalidation: Prerequisite = PHOT 070.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on the revalidation. The motion carried unanimously.

- 2) Action on course.

It was moved by Lynn Denham-Martin and seconded by Christine Ducoing to approve action on the course.

Máire Morinec recommended the following change to the course advisory; “Eligibility for ENGL 001 and minimum Math standards.” The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- o. (CP-09-93) PHOT 099 – Photography Honors – Change in units and total weekly hours.
 - 1) Action on Revalidation: Prerequisite = Completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; an ability to work independently; and permission of the Division Dean based on instructor availability.

It was moved by Robin Arie-Donch and seconded by Laura Maghoney to approve action on the revalidation. The motion carried unanimously.

2) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course. The motion carried unanimously.

p. (CP-09-94) PHOT 148 – Photography Laboratory – Change in course number, units, applicability, total weekly hours, co-requisite, repeatability, and textbook level.

1) Action on Revalidation: Co-requisite = Concurrent enrollment in any SCC Photography course excluding PHOT 035.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on the revalidation. The motion carried unanimously.

2) Action on course.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the course.

Erin Duane noted that the Articulation Officer's signature is missing from the course signature page. The committee agreed that the course proposal needs to be signed by the Articulation Officer, and that the effective date will be summer 2010. The Curriculum Office will forward the document to the Articulation Officer for the signature.

The motion carried unanimously.

q. (CP-09-95) PHOT 151 – Professional Photography: Introduction – Change in prerequisite, other catalog information, and textbooks.

1) Action on Prerequisite = or PHOT 070.

It was moved by Máire Morinec and seconded by Lynn Denham-Martin to approve action on the prerequisite. The motion carried unanimously.

2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Christine Ducoing and seconded by Lynn Denham-Martin to approve action on the revalidation. The motion carried unanimously.

3) Action on course.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the course.

Máire Morinec recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

Máire Morinec noted that "The Lighting Cookbook" date is old. The committee agreed to add the word "classic" to this textbook listing.

The motion carried unanimously with agreed upon changes.

r. (CP-09-96) PHOT 152 – Professional Photography: Portraiture – Change in prerequisites and other catalog information.

1) Action on Prerequisite = or PHOT 070.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the prerequisite. The motion carried unanimously.

2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the revalidation. The motion carried unanimously.

3) Action on course.

It was moved by Robin Arie-Donch and seconded by Máire Morinec to approve action on the course.

Máire Morinec recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- s. (CP-09-97) PHOT 153 – Professional Photography: Product and Advertising – Change in prerequisite, other catalog information, and textbooks.
 - 1) Action on Prerequisite = or PHOT 070.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the revalidation. The motion carried unanimously.

- 3) Action on course.

It was moved by Christine Ducoing and seconded by Robin Arie-Donch to approve action on the course.

Máire Morinec recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- t. (CP-09-98) PHOT 154 – Professional Photography: Interior & Exterior – Change in prerequisite, other catalog information, and textbooks.
 - 1) Action on Prerequisite = or PHOT 070.

It was moved by Lynn Denham-Martin and seconded by Máire Morinec to approve action on the prerequisite. The motion carried unanimously.

- 2) Action on Revalidation: Prerequisite = PHOT 030.

It was moved by Leslie Rota and seconded by Máire Morinec to approve action on the revalidation. The motion carried unanimously.

- 3) Action on course.

It was moved by Máire Morinec and seconded by Christine Ducoing to approve action on the course.

Máire Morinec recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- u. (CP-09-99) PHOT 155 – Professional Photography: Travel Photography – Change in units, course advisory, repeatability, other catalog information, reading assignments, and textbooks.
 - 1) Action on advisory = SCC minimum English and Math Standards, PHOT 030 or 035 or 070.

It was moved by Christine Ducoing and seconded by Lynn Denham-Martin to approve action on the advisory. The motion carried unanimously.

- 2) Action on course.

It was moved by Leslie Rota and seconded by Ginger Cain to approve action on the course.

Leslie Rota explained that the course is a travel course and that the only way to list the note about the class meeting for 9 hours outside of the travel (6 hours prior to departure and 3 hours after return) was to put it in the course modification proposal rationale. The note will be placed in the schedule of classes.

Pei-Lin noted/recommended that section 5.a. should state; "1 or 2 weeks." The committee agreed with the note/recommendation.

The motion carried unanimously with agreed upon change.

- v. (CP-09-67) PSYC 001 – Introduction to Psychology: Individual and Social Processes – Change in course title, catalog description, student performance objectives, methods of evaluating student achievement, reading assignments, writing assignments, other student assignments, content outline, and textbooks.
 - 1) Action on course.

It was moved by Robin Arie-Donch and seconded by Leslie Rota to approve action on the course.

Robin Arie-Donch recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

Christine Ducoing recommended the following change for section 12.b.; "class notes, 4-8 pages weekly," and delete "homework." The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon changes.

- w. (CP-09-68) PSYC 002 – Introduction to Psychology: Biological Bases of Behavior – Change in course title and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Laura Maghoney to approve action on the course.

Robin Arie-Donch recommended the following change to the course advisory; "Eligibility for ENGL 001 and minimum Math standards." The committee agreed with the recommendation.

Mary Mazzocco recommended that an estimate of the number of pages be listed for section 12.b. The committee agreed to the following changes: change 11.3. to; "Written assignments which may include review sheets, essays, or term paper"; section 12.b. "4-6 essays or review sheets at 3-6 pages each"; move "Term paper" to section 12.c. and add "5-10 pages."

The motion carried unanimously with agreed upon changes.

- x. (CP-09-73) PSYC 030 – Introduction to Social Psychology– Change in method of instruction, catalog description, student performance objectives, and textbooks.
 - 1) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course. The motion carried unanimously.

- y. (CP-09-100) SOC 001 – Introduction to Sociology – Change in method of instruction, course advisory, student performance objectives, reading assignments, and textbooks.
 - 1) Action on online form.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the online form. The motion carried unanimously.

- 2) Action on course.

It was moved by Robin Arie-Donch and seconded by Christine Ducoing to approve action on the course.

Robin Arie-Donch recommended the following change to the course advisory; "Eligibility for ENGL 001." The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon change..

- z. (CP-09-101) SOC 002 – Social Issues and Problems – Change in method of instruction, catalog description, reading assignments, and textbooks.
 - 1) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course.

Christine Ducoing recommended the following change to the course advisory; “Eligibility for ENGL 001.” The committee agreed with the recommendation.

Erin Duane noted that since online is being deleted for this course, then item 11.4.; “Required online: Threaded discussion...” should be deleted. The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon changes.

- aa. (CP-09-102) SOC 023 – Sociology of African Americans – Change in method of instruction, reading assignments, writing assignments, other student assignments, and textbooks.
 - 1) Action on course.

It was moved by Robin Arie-Donch and seconded by Leslie Rota to approve action on the course.

Erin Duane noted that since online is being deleted for this course, then item 11. last sentence; “Required online: threaded discussion...” should be deleted. The committee agreed with the recommendation.

The motion carried unanimously with the agreed upon change.

- bb. (CP-09-103) SOC 040 – Sociology of the Family – Change in method of instruction, reading assignments, writing assignments, and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve action on the course.

Christine Ducoing noted that since online is being deleted for this course, then item 11.3.; “Required online/threaded discussion...” should be deleted. The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- cc. (CP-09-104) SPCH 001 – Introduction to Public Speaking – Change in method of instruction, catalog description, methods of evaluating student achievement, writing assignments, and textbooks.
 - 1) Action on course.

It was moved by Christine Ducoing and seconded by Leslie Rota to approve action on the course.

Leslie Rota recommended the following change to the course advisory; “Eligibility for ENGL 001.” The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

- dd. (CP-09-105) SPCH 002 – Fundamentals of Persuasive Speaking – Change in methods of evaluating student achievement, writing assignments, and textbooks.
 - 1) Action on course.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the course. The motion carried unanimously.

- ee. (CP-09-106) SPCH 006 – Argumentation and Debate – Change in catalog description, student performance objectives, and textbooks.
 - 1) Action on course.

It was moved by Lynn Denham-Martin and seconded by Robin Arie-Donch to approve action on the course. The motion carried unanimously.

- ff. (CP-09-107) SPCH 060 – Business and Professional Communication – Change in catalog description, student performance objectives, methods of evaluating student achievement, and textbooks.
1) Action on course.

It was moved by Máire Morinec and seconded by Leslie Rota to approve action on the course.

Lynn Denham-Martin recommended the following change to the course advisory; “Eligibility for ENGL 001.” The committee agreed with the recommendation.

The motion carried unanimously with agreed upon change.

Course Deletions – (no attachments)

- a. (CP-09-116) HS 060 – Empowerment Skills for Family Workers
- b. (CP-09-117) HS 061 – Family Support Skills for Family Workers
- c. (CP-09-118) PHOT 055 – Creative Color
- d. (CP-09-119) PHOT 058 – Advanced Black and White Photography
- e. (CP-09-120) PHOT 059 – Color Portfolio
- f. (CP-09-76) PSYC 001H – Honors Introduction to Psychology: Individual and Social Processes
- g. (CP-09-77) PSYC 065 – Introduction to the Psychology of Aging
- h. (CP-09-121) SPCH 001H – Honors Introduction to Public Speaking

It was moved by Leslie Rota and seconded by Máire Morinec to approve action on course deletions a. through h. The motion carried unanimously.

Curriculum Review Verification Forms

- a. (CP-09-108) Cinema Curriculum Review Verification Form
- b. (CP-09-109) Human Services Curriculum Review Verification Form
- c. (CP-09-110) Nutrition Curriculum Review Verification Form
- d. (CP-09-111) Photography Curriculum Review Verification Form
- e. (CP-09-112) Psychology Curriculum Review Verification Form
- f. (CP-09-113) Sociology Curriculum Review Verification Form
- g. (CP-09-114) Speech Curriculum Review Verification Form
- h. (CP-09-115) Television Curriculum Review Verification Form

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the Curriculum Review Verification Forms, a. through h. The motion carried unanimously.

Revalidation of Prerequisites and/or Co requisites Only – (no changes – no attachments)

- a. (CP-09-122) TV 055 – Beginning Television – Revalidate prerequisite of: TV 050 (may be taken concurrently).
- b. (CP-09-123) TV 056 – Advanced Television Production – Revalidate prerequisite of: TV 055 or previous television production experience.
- c. (CP-09-124) TV 061 – Advanced Film Writing – Revalidate prerequisite of: TV 060 or presentation of a treatment or well-structured story line acceptable to the instructor.
- d. (CP-09-125) TV 099 – Telecommunications Honors – Revalidate prerequisite of: Completion of 24 units of college credit with a minimum GPA of 3.3; a minimum of 5 units in the discipline with a grade of “B” or better; an ability to work independently; and permission of the Dean based on instructor availability.

It was moved by Christine Ducoing and seconded by Lynn Denham-Martin to approve action on the revalidation of prerequisites and/or corequisites only, a. through d. The motion carried unanimously.

Deletion of Online Method of Instruction Only – (textbook only changes, no changes to course – no attachments)

- a. (CP-09-126) NUTR 051 – Nutrition Basics for Children
- b. (CP-09-127) NUTR 052 – Child Nutrition for Early Childhood Education
- c. (CP-09-128) NUTR 101 – Food Service Sanitation
- d. (CP-09-129) PSYC 034 – Human Sexual Behavior

It was moved by Máire Morinec and seconded by Terri Yumae to approve action on deletion of online method of instruction only, a. through d. The motion carried unanimously.

It was moved by Leslie Rota and seconded by Mary Mazzocco to re-open SOC 001 – Introduction to Sociology, for discussion and action. The motion carried unanimously.

It was moved by Leslie Rota and seconded by Christine Ducoing to approve changing the online form. The committee agreed that the Delivery Mode for Instructor Contact should have all boxes changed to “yes.”

The motion carried unanimously with agreed upon change.

REPORT FROM THE CHAIR - None

REPORT FROM THE VICE PRESIDENT - None

REPORT FROM THE ARTICULATION OFFICER

Robin Arie-Donch will forward to the committee the articulation information handout.

OTHER

Pei-Lin Van't Hul noted to please turn in any curriculum proposals as soon as possible and to please not save them until the last minute.

OPEN DISCUSSION - None

ADJOURNMENT

There being no further business to come before the committee, it was moved by Christine Ducoing and seconded by Leslie Rota to adjourn at 3:50 p.m., to meet again October 27, 2009 at 1:30 p.m.

CCMinutes 10/13/09:km